

Your virtual toolbox



Just about every task and activity you carry out in the classroom on a daily basis has a digital equivalent. It's important to understand that the learning itself doesn't change, but the *delivery method* does. The chart below shows specific ways that teaching and learning can transfer to an online environment. Use it to help pick the most effective tools for your course.

Face-to-face classroom	Online classroom
Lectures	<ul style="list-style-type: none">• Pre-recorded presentations with screen recording software and/or webcam• Live sessions using video software like Zoom, Cisco WebEx®, CollaborateVideo, etc.• Web pages, shared documents & other media
Learning resources & handouts	<ul style="list-style-type: none">• YouTube™, Vimeo®, Khan Academy & other third-party links• Files uploaded and shared via LMS, email, or shared drive
Teacher-to-student communication	<ul style="list-style-type: none">• Email or chat• Instructor announcements• Discussion, assignment & quiz feedback
Student-to-student communication	<ul style="list-style-type: none">• Email or chat• Online discussion boards• Discussions using chat or video software
Group work	<ul style="list-style-type: none">• Offline group projects using collaborative documents• Online discussion boards• Group work using chat or video software
Office hours	<ul style="list-style-type: none">• Open office hours using chat or video software• One-on-one student meetings using chat or video software
Assignments & assessments	<ul style="list-style-type: none">• Assignment submissions via email or LMS• Online asynchronous discussions• LMS or document-based quizzes• Graded and non-graded online activities
Student presentations	<ul style="list-style-type: none">• Live presentation using video software• Recorded presentation submissions
Scheduling	<ul style="list-style-type: none">• Shared calendar applications• Collaborative sign-up document

Explore the complete guide for moving your course online at go.pearson.com/OnlineCourseToolkit

For more tips and resources for working and learning online, visit [pearson.com](https://www.pearson.com)



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